

# Guidelines of Application of Doctoral Program in Medical Sciences

Graduate School of Comprehensive Human Sciences, University of Tsukuba



筑波大学  
University of Tsukuba

## NUMBER OF STUDENTS TO BE ADMITTED

Limited

## Applicant Eligibility

International applicants living abroad (including applicants formerly lived abroad and Japanese applicants living abroad)

## QUALIFICATION OF APPLICANTS

The qualification for the admission includes at least one of the followings:

- (1) Obtain a Master's degree \*<sup>1</sup>
- (2) Individuals who have completed 18 years of school education outside Japan.
- (3) Individuals who have been qualified through our admission screening and was judged to have accomplished equivalent to Master's degree. The applicant must be 24 years or older before enrollment to the above program.\*<sup>2</sup>

\*<sup>1</sup> The degree qualification will be examined individually.

\*<sup>2</sup> For category (3), applicants must submit necessary documents for the admission screening.

To apply for Dual Doctoral Degree Program, the applicant must be enrolled in: The University of Medicine and Pharmacy at Ho Chi Minh City (Vietnam), University of Science at Ho Chi Minh City (Vietnam) or National Taiwan University.

## PROFICIENCY IN ENGLISH

It is necessary for applicant to demonstrate an adequate command of the English language to benefit from studies at this University. All applicants, if their first language is not English or if their studies at university have not been conducted solely in English, must demonstrate English language proficiency by taking the Test of English as a Foreign Language (TOEFL), the Test of English for International Communication (TOEIC) or the International English Language Testing System (IELTS) and submitting the score report. TOEFL, TOEIC and IELTS score reports must be dated within two years of enrollment in this University. Photocopies are accepted.

## REQUIRED DOCUMENTS

1 Application Form	Fill out the attached application form designated by University of Tsukuba. Please select which program you wish to apply.
2 Reference Form	Applications will be considered with academic references. Reference form should be accompanied with at least one letter of recommendation. Please use the attached recommendation letter form. The letter should be emailed directly from the referee as an email attachment.
3 Picture	Attach a picture of yourself taken within three months, facing forward without hat on the Application Form Size: 4 cm x 3cm (h x w).
4 Application Fee	30,000 yen (will not be charged to the applicants with Japanese Government Monbukagakusho Scholarship or if applied for Dual Doctoral Degree Program). Payment by credit card is available at: <a href="https://e-shiharai.net/english/?schoolcode=OPU5100850000000">https://e-shiharai.net/english/?schoolcode=OPU5100850000000</a> due by application deadline.
5 Certificate of Graduation	Submit a graduate certificate from the graduate school which fulfills our qualification requirements, normally from the University/College (or the department) where a master's degree was awarded.

<b>6 Transcript</b>	All applicants are required to provide evidence of their academic qualifications for the application. Submit a transcript of the graduate school, which fulfills our qualification requirements, normally from the university (or the department) where a master's degree was awarded. If you are a transfer student, submit transcripts from both schools, before and after the transfer from your current University.
<b>7 English Language Proficiency</b>	If English is not your first language, submit your TOEFL, TOEIC or IELTS score report. Photocopies are accepted.
<b>8 Photocopy of your passport</b>	※ If you do not have a passport yet, you are required to submit Family Register or Certificate of Citizenship issued by your home country.
<b>9 Copy of "Application Completed" Page of Examination Fee Payment by Credit Card</b>	After the payment, print out the "Application Completed" page, and submit it to us.

## APPLICATION PROCEDURE

Please verify all the documents carefully and submit the documents to:

Academic Service Office for the Medical Sciences Area  
University of Tsukuba  
1-1-1 Tennodai, Tsukuba, Ibaraki 305-8575, Japan

Please use the attached recommendation letter form. [The letter should be emailed directly from the referee as an email attachment.](#)

Information about Exam will be issued by e-mail when the application documents are accepted.

Applicants must contact their prospective supervisor about the specialized research field in advance.

<Please refer to attached list of Faculty for information on research fields.>

Application Period: Please refer to our web page for the application deadline.

## SELECTION METHOD

Selection will be based on (a) Academic records (b) Oral examination (c) English proficiency during the interview. Prospective applicant will be contacted by e-mail after the preliminary screening based on the submitted documents. Date and location of an interview will be arranged. As a principle, the oral examination will be conducted online.

## ADMISSION PROCEDURE

Succeed applicants will receive an instruction on the admission procedure by e-mail. An official letter from the University of Tsukuba will be sent by mail.

## TUITION AND FEES

Admission Fee: 282,000 yen (will not be reimbursed once received).

Tuition Fee: First Half of Academic Year (April - September): 267,900 yen  
Second Half of Academic Year (October - March): 267,900 yen  
\*Tuition Fees Amount: 535,800 yen annually

*\*Applicants are advised to make a sufficient financial plan for their tuition fee and living expenses in Japan.*

*Both tuition and admission fee are waived for (a) Dual Doctoral Degree Program candidate and (b) applicants with Japanese Government (Monbukagakusho) Scholarship.*

## NOTES

- 1) No.1,3,5 and 6 of required documents, please send originals by postal mail. If you cannot send the original documents, validation seals of the institution are required on the copies of each certificate. Your application will not be reviewed unless all required documents are received.
- 2) Application documents will not be returned to the applicants.
- 3) The inquiries about the result of Achievement Test are not accepted.
- 4) Please contact the Academic service Office of further questions on admission or application procedure.  
E-mail: iga-in@un.tsukuba.ac.jp.